



AGM November 2019

Middleton Cheney Pre-school Limited Managers and Directors End of Year Report

Please note: This report covers the last financial period September 18 to August 19 and is part of our submission requirements to the various governing bodies.

After all the building work in 2018, we had planned that this year would be a year of consolidation, however, in spite of this, we have still achieved a lot and the setting goes from strength to strength.

Last year, very unusually for our setting, saw a lot of staff change. Gemma McGeehan left us unexpectedly at the beginning of September, and we welcomed Kim Rogers as her replacement. She proved to be a worthy successor and quickly became an invaluable part of our team. Gemma Alford went on maternity leave at the end of March, and her work was covered by Chrystal Harrison and Caroline Cromack. Caroline is an experienced primary school teacher, and Chrystal is studying for her Level 3 Early Year Educator qualification – no easy task when you are juggling job, and family alongside study. Both ladies ‘hit the ground running’ and their hard work is very much appreciated.

Staff undertook training in areas such as Sign Language, Food Hygiene safeguarding and First aid, and we also ran our first workshop delivered by Standing in the Gap. It was hugely successful with over 15 parents attending a talk on anxiety and starting school. In September 2019 we ran a workshop on sleep and we hope to offer other workshops on first aid and nutrition during the year.

Within the management team Kate Bannister, Taiba Smith continued as Directors and John Taylor continued with anything to do with the building and potential sale which is currently on hold. Frankie Martin, Vikki Harris, James Cromack and Alli Collier have continued on the management team.

Just to give an insight into the academic year, in September 2018 we had 38 children return and 26 children join us. In January, 6 more children started and in April 10 joined us. By the last term we had 78 children attending and 100% of sessions filled, the vast majority of whom were still from the village.

In July 2019, 45 children left us to go to Primary school which has allowed for 24 children to join us in September 2019. We’re currently running at around 80% capacity with sessions slowly filling up with children joining us in January and April. In terms of 15 and 30 hours funded places, there are no restrictions on how many children we offer this and there are no top up charges for lunch clubs, snacks and breakfast/late sessions. As a registered charity we rely on prompt payment from parents, so we just ask parents to bare this in mind when settling invoices and reconfirming government funding status.

We have maintained our links with our local care home with regular visits in the spring and summer terms to Cheney House or they have also come down to see us. The children and our elderly friends get so much out of these visits and are now an integral part of the curriculum. We also strengthened our links with the Reception class team at MCPA with the resumption of our Transition program in the summer term.

We welcomed students from Banbury College and also Chenderit School and we are proud to say that one of our Chenderit students was so inspired that she is now working as an apprentice at a Nursery in Bicester. We also had two sixth form Chenderit students who completed their Gold Duke of Edinburgh Service module with us. They were particularly helpful with preparing resources, helping with displays, assisting with our Nativity production and accompanying us on visits to Cheney House – we will certainly miss them.

We are very grateful to our fundraisers, management team, parents and the wider community, who have supported us throughout the year with our fundraising. The total raised last year was £7602.83, this included £810.50 in donations which was an amazing amount. This meant that in October half term, we saw the installation of our new mud kitchen area, and money was also made available to purchase new and exciting equipment for outside, dressing up clothes, a new climbing frame and new dolls amongst other fantastic new resources all of which have really enhanced our environment and the quality opportunities we can offer our children. Our fundraising events included:

Summary of fundraising events

Money in and costs associated with fundraising

Activity	Money in	Match funded	Money out - costs	Profit
Christmas card order	£163			£163
Advent candle	£55		£-78.38	£-23.38
Christmas Fair	£814.2	£820	£-17.56	£1616.64
Christmas Float	£1724.82		£-93.71	£1631.11
Nativity	£386.62			£386.62
Disco	£352.46		£-49.35	£303.11
Easter Eggstravaganza	£2296.56	£690	£-461.77	£2524.79
Clothes aid commission	£96.5			£96.5
My name tags	£42			£42
Uniform sale commission	£1.94			£1.94
NCT sales donation Fundraising	£50			£50
Company/Individual donations	£810.5			£810.5
	£6,793.60	£1,510.00	-£700.77	£7,602.83

A massive thank you goes out to Pete Marsh and all the volunteers who came out to help with the Christmas float. As always this is a much loved event and for the whole of the village and we raised an amazing £1,724.82. The Christmas fair and Easter Eggstravaganza were also hugely successful raising an incredible £2,648.00 (after costs) with an additional £1,510 awarded in Matched Funding. A summary of spends can be found below:

Garden project (mud kitchen and path)	£2764.42
Water butt	£1704.54
Dressing up clothes	£305.93
Sofa replacement covers	£150
Pre school t-shirts for new starters	£385
Wish list purchases - dolls house, climbing frame etc	£1520.72
Cushions and blankets for book corner	£80
Kiddizoom cameras x2	£59.94
Parent workshop - starting school	£246.75



Next year we hope to continue to develop our garden area, as well as audit each of the areas inside the building to see how and where we can improve the facilities and opportunities on offer. We would also like to look into the possibilities of doing more Forest School type of activities, and also have more relaxation activities planned in to counteract the high energy activities which go on in the setting.

We look forward to the year 2019-2020 with great optimism.

I would just like to finish by saying a big thank you to both administrative and teaching staff. For our teaching staff – thank you as always for doing an amazing job, the children are comfortable and confident and the Management team are very grateful for their continued hard work. To Emma, our Administrator, a huge thank you for all the hard work you do not only with the day to day tasks, but also all the extra work you put in to support the staff, fundraisers and us as a Management Team – it is very much appreciated.

A big thank you must go to Jacqui for her passion and continued amazing work, staff support and vision to move the setting from strength to strength.

Written by the Middleton Cheney Pre School Management Team

Presented at AGM by Jacqui Edwards, Pre School Manager, & Kate Bannister and Taiba Smith, Directors